

#### AMERICAN JUNIOR GOLF ASSOCIATION

Video Production Intern

The Video Production Intern contributes to marketing efforts of the American Junior Golf Association through video initiatives and manages all aspects of video production, from creative development to delivery of finished product, including pre-production, interviewing, filming and editing.

# **Responsibilities**

- Produce content for social media
- Production of human-interest and feature stories
- Production of highlight reels
- Production of instructional and training videos
- Shoot quality video footage of golf tournaments, including action, b-roll and interviews
- Build and maintain video archives
- Maintains all equipment for video, camera, lighting, audio

#### **Qualifications**

- A thorough knowledge of video production as normally obtained through the completion of a Bachelor's Degree in Broadcast Journalism, Communications or Film Production
- Camera operation and expertise with sound and lighting equipment
- Video and audio editing with Adobe Premiere
- HD video delivery for large screens
- Video archiving and organizing
- Ability to tell a story through video interviews and scripting
- Ability to execute in fast-paced environment with high volume
- Creative, innovative, problem-solver
- Meet deadlines while managing multiple projects
- Attention to detail
- Collaborative Preferred Qualifications
- 1-2 years related experience through internships or full-time employment
- Some proficiency with post-production (After Effects, Motion, DVD Studio Pro, etc.)
- Graphic design abilities desired (Photoshop, Illustrator, etc.)
- Multimedia experience desired (PowerPoint, Flash, etc.)
- Copywriting ability preferred
- Golf knowledge preferred

#### **Physical Demands**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to stand, walk, sit, use hands to handle, or feel, reach with hands and arms, stoop, kneel, crouch, or crawl and talk or hear. The employee must occasionally lift and /or move up to 50 pounds.

### Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is usually moderate.

# Job Details

- This position is located at our headquarters in Braselton, Georgia.
- Employees are expected to work Monday Friday 8 a.m. 5 p.m. (40 hours a week) when in office. The job will require travel up to four to five days on average in the spring and/or summer (depending tournament need).
- Position could vary from February May; May August/September; September December.
- Compensation is \$10 per hour when in the office (40 hours per week/M-F from 8 a.m. 5 p.m.) and the AJGA does not providing housing, food and travel costs.
- The job will require travel up to five days on average (depending on tournament need). Compensation when traveling is \$7.50 per hour up to 40 hours a week and then time and half for overtime. Food, travel and lodging will also be included when on the road.

Application Deadline – February 28, 2019 www.ajga.org/careers